

Grant Applications for Melksham on 07/06/2017

ID	Grant Type	Project Title	Applicant	Amount Required
2355	Community Area Grant	Kerbing in Main Street Keevil	Keevil Parish Council	£1083.00
2395	Community Area Grant	Steeple Ashton Guides Storage Project	Steeple Ashton Guides	£5000.00
2433	Community Area Grant	1918 Commemorative Memorial Stone	Bulkington Parish Council	£562.50
2340	Community Area Grant	Melksham Forest Community Centre 15x tables 100x Chairs	Melksham Forest Community Centre	£1797.60
2356	Community Area Grant	Garden Tools	Devizes & District Opportunity Centre	£279.83
2424	Community Area Grant	Strange Old Things - The Mobile Museum	Strange Old Things - The Mobile Museum	£1000.00

ID	Grant Type	Project Title	Applicant	Amount Required
2355	Community Area Grant	Kerbing in Main Street Keevil	Keevil Parish Council	£1083.00

Submitted: 13/03/2017 12:05:31

ID: 2355

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The overall project cost is estimated at £4330. The Acorn Academy Trust will pay half £2165

and the project can be partially funded by the Parish Council 1082. The request is for £1083.

5. Project title?

Kerbing in Main Street Keevil

6. Project summary:

Verges outside Keevil School and a Grade 1 Listed Building have been badly damaged by parents dropping off/collecting children from the School. This causes road safety problems and ruins the appearance of buildings in the Area of Minimum Change.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6LU

9. Please tell us which theme(s) your project supports:

Children & Young People

Heritage, history and architecture

Safer communities

Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2017

Total Income:

£9379.00

Total Expenditure:

£8269.00

Surplus/Deficit for the year:

£1110.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£3376.00

Why can't you fund this project from your reserves:

Project costs estimated by Ringway Parkman 341.00 Valletta have quoted 4330. The Acorn

Trust that runs Keevil School will provide half of funds for the works.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4330.00		
Total required from Area Board		£1083.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials	4330.00	Acorn	yes	2165.00
Labour		Academy Trust		
		PC Reserves	yes	1082.00
Total	£4330			£3247

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Parking outside Keevil School has caused this problem. In some places it is no longer possible to open car doors on the kerb side because of the road dropping away from the edge of grass strip. Children therefore have to vacate load cars from the road side which is a serious risk to them. In addition Tallboys house adjacent to the School is a Grade 1 Listed Building in the Area of Minimum Change and it destroys the appearance of the neighbourhood. Therefore the beneficiaries are parents and school children as the stabilisation of the verges will improve road safety. Also visitors and residents will also be able to enter and exit vehicles safely as well as works will improve the looks of the buildings in the centre of the Area of Minimum Change.

14. How will you monitor this?

The PC is in constant contact with the School regarding Road Safety in Main Street.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will only require minimum Highway maintenance most of which can be handled by the Village Steward and the Community Shed.

16. Is there anything else you think we should know about the project?

Not applicable.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2395	Community Area Grant	Steeple Ashton Guides Storage Project	Steeple Ashton Guides	£5000.00
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Submitted: 22/04/2017 17:49:36

ID: 2395

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Steeple Ashton Guides Storage Project

6. Project summary:

Currently all equipment is stored in Leaders houses sheds and garages spread over the whole Area. This project aims to bring the equipment together in one storage building accessible to all the Groups Guides Brownies and Rainbows

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6EU

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2016

Total Income:

£3900.06

Total Expenditure:

£4112.31

Surplus/Deficit for the year:

£1030.10

Free reserves currently held:

(money not committed to other projects/operating costs)

£162.00

Why can't you fund this project from your reserves:

Not enough in Reserves

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£17500.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Shed inclusive	15000.00		Other Grants	11500.00
Base	2000.00		Self help clear site	yes 750.00
Electric supply	500.00		Donations	yes 1000.00
Clear site self help	750.00		Parish Council donation of site	yes 1000.00
Parish Council donation of site	1000.00			
Total		£19250		£14250

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We have approximately 70 children from the local village and Melksham Neighbourhood area who will benefit from this community support project. The proposed shed 5x4m will house all of our outdoor activity equipment tents cooking utensils outdoor games and craft equipment for Senior Section 14 - 25 Guides 10 - 14 Brownies 7 - 10 and Rainbows 5 - 7. Thanks to Steeple Ashton Parish Council who have provided a toilet on the Acreshort Field this means that in the Spring Summer and Autumn months we will be able to hold our meetings on this field using the building as a dry area and have all of our equipment to hand. At present if we wish to cook out or practice camping we have to bring in our cars all the wood water and equipment. As you can imagine things get forgotten. We will be able to save monies as we will not need to pay for the village hall. We will be able to offer new activities in a safe environment within their local community. Due to living in a rural area it is difficult for young people to access activities elsewhere. In general parents have to take their children

to Westbury Melksham or Trowbridge for activities. These will now be enhanced in their local area. Enhanced training will encourage our older guides to return to Guiding as volunteers.

14. How will you monitor this?

We will ensure that all equipment currently stored in attics garages houses and garden sheds are transferred to this accessible new storage facility that will be available to all regardless of whether existing leaders leave or not. We will also plan additional outdoor training activities with this equipment on Steeple Ashton Parish Councils Acre Short Field leading to more adventurous outdoor activities thus inspiring our older guides to volunteer as Leaders.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the building has been paid for we will just have the upkeep of the building and pay for electricity and a peppercorn ground rent.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2433	Community Area Grant	1918 Commemorative Memorial Stone	Bulkington Parish Council	£562.50
<p>Submitted: 19/05/2017 14:14:35</p>				
<p>ID: 2433</p>				
<p>Current Status: Application Appraisal</p>				
<p>To be considered at this meeting:</p>				
<p>tbc contact Community Area Manager</p>				
<p>1. Which type of grant are you applying for?</p>				
<p>Community Area Grant</p>				
<p>2. Amount of funding required?</p>				
<p>£0 - £500</p>				
<p>3. Are you applying on behalf of a Parish Council?</p>				
<p>Yes</p>				
<p>4. If yes, please state why this project cannot be funded from the Parish Precept</p>				
<p>General shortage of funds. Precept already allocated for the coming year.</p>				
<p>5. Project title?</p>				
<p>1918 Commemorative Memorial Stone</p>				
<p>6. Project summary:</p>				
<p>To install a supplementary stone at the villages war memorial site to commemorate the end of the Great War.</p>				
<p>7. Which Area Board are you applying to?</p>				
<p>Melksham</p>				
<p>Electoral Division</p>				
<p>8. What is the Post Code of where the project is taking place?</p>				
<p>SN10 1SJ</p>				
<p>9. Please tell us which theme(s) your project supports:</p>				
<p>Countryside, environment and nature</p>				
<p>Heritage, history and architecture</p>				
<p>Inclusion, diversity and community spirit</p>				
<p>If Other (please specify)</p>				
<p>10. Finance:</p>				
<p>10a. Your Organisation's Finance:</p>				

Your latest accounts:

05/2017

Total Income:

£6073.00

Total Expenditure:

£6073.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£5702.00

Why can't you fund this project from your reserves:

Auditors have recommended that a sum at least equal to the annual precept is kept for emergencies

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£675.00		
Total required from Area Board	£562.50		
Expenditure (Itemised £ expenditure)	Income (Itemised income)	Tick if income confirmed	£
Memorial Stone 650.00	Nil		0.00
Total	£650		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All residents of Bulkington for the next 100 years will be reminded of the 750000 British war dead at the close of the war.

14. How will you monitor this?

Not possible to monitor

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No further funding required

16. Is there anything else you think we should know about the project?

Not part of a larger project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2340	Community Area Grant	Melksham Forest Community Centre 15x tables 100x Chairs	Melksham Forest Community Centre	£1797.60
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Submitted: 02/03/2017 11:50:11

ID: 2340

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Forest Community Centre 15x tables 100x Chairs

6. Project summary:

Forest community centre requires new tables and chairs to replace the second hand ones acquired when we first opened the tables are now reaching the stage where they are becoming a hazard to users such as the laminate tops breaking away the chair seats are continually coming lose and in danger of causing a serious accident they are constantly being repaired by members of Melksham Shed group. It will also make the facilities more attractive to bring the community together in a social environment.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7FF

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

Other

If Other (please specify)

public Meetings Diversity

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2016

Total Income:

£70958.00

Total Expenditure:

£69695.00

Surplus/Deficit for the year:

£1263.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£2511.00

Why can't you fund this project from your reserves:

This year our motivated and passionate volunteers require a much need sit on lawn mower for the ground maintenance of the site. We have estimated this to cost around 2.5k plus.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3595.20		
Total required from Area Board		£1797.60		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
15 x tables	1447.20	chairs x 2		143.96
100 x chairs	2148.00			
Total	£3595.2			£143.96

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

we provide a wide range of activities for all ages targeting the local community and beyond. The activities we provide are as follow Sports activities for all age and genders weddings birthday parties wakes educational training meetings for all requirements Easter egg hunts

fireworks night shows awards evenings and many more fantastic events. We see a wide range of people who come up and enjoy the many facilities that the centre offers.

14. How will you monitor this?

on annual events we will monitor the rise in footfall. We will monitor the bookings and compare with previous year. We will gain feedback from participants on the appearance of the hall as well as all other aspects of events.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We have built a great relationship with the Melksham men's shed who will help with maintenance. Once we have purchased a much needed mower we will have more funds within our reserves to replace any damaged furniture.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2356	Community Area Grant	Garden Tools	Devizes & District Opportunity Centre	£279.83
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Submitted: 13/03/2017 13:58:26

ID: 2356

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Garden Tools

6. Project summary:

In order to maintain our outdoor space for our children due to cuts by the local Authority we need to purchase garden tools and equipment. Unfortunately we have no garden tools to do this.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN10 2AJ

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2016

Total Income:

£182803.00

Total Expenditure:

£165885.00

Surplus/Deficit for the year:

£16918.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

Although our accounts show a surplus we actually run at a deficit. We have ring fenced 20000 in our budget for the next 2 years to run our baby and toddler group. This group is funded completely through funds raised by ourselves and ensures the earliest intervention for children and families. Failure to protect our Early Intervention by purchasing equipment would make a reduction in services within the Melksham Devizes and surrounding areas.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£279.83		
Total required from Area Board		£279.83		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Steel Border Fork	13.99			
Builders Shovel	11.99			
Bass Broom x2	24.00			
Company wheelbarrow	45.85			
Plastic Lawn and Leaf rake x2	21.06			
Leaf grabber	6.99			
Garden refuse bags	9.99			
Sacateurs x2	33.98			
Pruning Loppers x2	27.98			
Flymo Hedge	84.00			

Trimmer

Total

£279.83

£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our centre provides intervention and strategies for approximately 50-60 children with disabilities and complex needs from Melksham Devizes and surrounding Areas. We are currently in the process of improving our outdoor area so that we can increase the learning potential for those children disadvantaged either by their disability or living circumstances so that they can access the outdoors more frequently. Wiltshire Council used to provide garden maintenance services to the Centre however through the latest round of financial cuts we have to now maintain the hedgerow and garden area.

14. How will you monitor this?

We have employed a volunteer gardener who is willing to provide his services free to help us maintain the garden.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our gardener is voluntary so does not require payment.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2424	Community Area Grant	Strange Old Things - The Mobile Museum	Strange Old Things - The Mobile Museum	£1000.00
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Submitted: 10/05/2017 00:09:52

ID: 2424

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Strange Old Things - The Mobile Museum

6. Project summary:

The Mobile Museum provides access to heritage items and education to those who would not otherwise have access to museums. Our collections of British history are mobile interactive and are shown at local residential settings clubs schools and events alongside talks and demonstrations by our volunteers. We are seeking funding to create new collections in areas not currently covered. We are offering 2 free sessions pcm for local projects and organisations 24 sessions in total to ensure the new artefacts reach a wide audience. These will be available for a year from September 2017.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7BD

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Countryside, environment and nature
Festivals, pageants, fetes and fayres
Heritage, history and architecture
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2017

Total Income:

£0.00

Total Expenditure:

£1000.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£48.45

Why can't you fund this project from your reserves:

Our reserves are too small to contribute meaningfully to this project as nearly all of our income is reinvested into the day-to-day running of the project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1000.00		
Total required from Area Board		£1000.00		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£
Heritage artefacts				
relating to	350.00			
Medieval period				

Heritage artefacts relating to Roman period 250.00

Heritage artefacts relating to Victorian period 100.00

Display stands/mannequins 150.00

Audio Visual displays 100.00

New display material acrylic holders 40.00

Associated printing costs 10.00

Total **£1000** **£0**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Devizes
Melksham
Tidworth

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Mobile Museum provides interactive education sessions on a variety of themes from history. It's a perfect tool for providing engaging hands-on learning for young people which we will conduct through school visits and attendance at local family-orientated events. Children engage extremely well with the interactive nature of the artefacts. We hope to create collections that appeal to a more diverse audience by including more artefacts relating to the role of women young people and migrants in British history. We believe that people from all walks of life benefit hugely from a sense of shared national heritage. The sessions will be designed around the needs of individual schools ensuring that we mirror the topics picked by each school to deliver the syllabus. Our collection is designed to travel to those people who would not otherwise have access to museum collections. Previously this has included the elderly and mentally infirm adults with mental health difficulties and homeless young people. Our work with adults with mental health difficulties has contributed to many individual recovery programs and we hope to expand on this program in the coming year. Another aspect of our community engagement has been our presence at a number of local events. We have a 6m x 3m marquee which we are able to bring to local events to house the collection. Our volunteers then provide regular talks and demonstrations creating a unique and popular addition for any local event. Again we are able to match the themes chosen by organisers. If we are successful in our bid we are planning to expand our First World War collection ready

for anticipated commemorative events for 2018s centenary. Normally we ask local organisations for donations towards expenses and running costs for the services we provide. In addition to the use of the expanded collection we are offering 20 free sessions subject to availability for projects organisations and local events to make use of the new collections.

14. How will you monitor this?

We currently monitor feedback through our social media and website presence. We will be creating new feedback forms and comments books for our events to monitor outcomes and customer satisfaction should the project go ahead.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are planning to use the grant to fund acquisition of heritage artefacts. These will remain in the collection indefinitely and allow use to provide sessions on the chosen topics for the foreseeable future. Ongoing conservation costs will be met through other sources of income such as donations.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

